



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 0760

Date & Time Received: 03/08/24 at 11:06

Date & Time of Response: April 11, 2024 at 15:00

Entity Requesting FRF: Huerfano Chapter

Title of Project: Huerfano Chapter - Three Building(s) Renovations

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$249,115.00

Eligibility Determination:

- FRF eligible
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:
2.22, Strong Healthy Communities: Neighborhood Features that Promote Health and Safety

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Lorenzo Curley

Signature of DOJ Reviewer: *Lorenzo Curley*

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndo.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Huerfano Chapter Date prepared: 02/29/24

Chapter's mailing address: PO Box 968 phone/email: 1-505-960-1400 huerfano@navajochapters.org
Bloomfield, New Mexico 87413 website (if any): _____

This Form prepared by: Ina Gillis phone/email: 505-960-1400
Office Assistant (PEP)
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Huerfano Chapter - Three Building(s) Renovations

Chapter President: Irene L. Harvey phone & email: 1-505-330-9224 ibharvey229@gmail.com
Chapter Vice-President: Vacant phone & email: _____
Chapter Secretary: Lois Y. Werito phone & email: 1-505-390-3000 yazweri@icloud.com
Chapter Treasurer: Lois Y. Werito phone & email: 1-505-390-3000 yazweri@icloud.com
Chapter Manager or CSC: Vacant phone & email: _____
DCD/Chapter ASO: Tyrone Begay phone & email: 1-505-786-2091

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____
 document attached

Amount of FRF requested: \$249,115.00 FRF funding period: 01/01/2023 to 09/30/2026
Indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Huerfano Chapter's buildings (Chapter House, Youth Center, & Senior Center) needs renovation. Sewer lines needs replacement from cast iron plumbing to PVC within the Chapter building, commercial metals doors replacement - installation of more energy-efficient doors in three buildings - Chapter House, Youth Center, and the Senior Center; roofing needs replaced in Youth Center and the Senior Center; upgrade the kitchen exhaust hood system in the Chapter House. Reduction in maintenance and repair costs and overall will improve the existing buildings after the renovation. Renovation of the buildings will also mitigate the impacts of Covid-19.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Having the buildings renovated Community members, elders and youth, will feel safe with healthy environment and security to enjoy the comfort during the Chapter meetings and other events. Renovation will improve the quality and comfort of the building with occupant satisfaction and will extend the life span of the buildings; and improve energy source usage.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

Program(s) or Project(s) by December 31, 2026:

Chapter buildings renovation - Seek bids and Contract Bid Award - estimated date of completion will January 01, 2023 and will be fully expended by September 30, 2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Chapter Administration / Chapter Official

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Huerfano Chapter Administration will be responsible for the operations and maintenance cost after the warranty has expired of the installation.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

1.14 Other Public Health Services.

Improving the existing building by repairing the sewer lines, roofing, doors, and the kitchen exhaust hood system will help with the energy source usage and the Community members will be comfortable to attend Chapter meetings and other events. Renovating the buildings will extend the life span and reduce maintenance and repair cost. Renovation of the buildings will also mitigate the impacts of Covid-19.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Chapter Resolution is attached.

Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: [Signature]
signature of Preparer/CONTACT PERSON

Approved by: [Signature]
signature of Chapter President (or Vice-President)

Approved by: VACANT
signature of CSC

Approved by: [Signature]
signature of Chapter ASG

Approved to submit for Review: [Signature]
signature of DCD Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

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BUDGET FORM 1


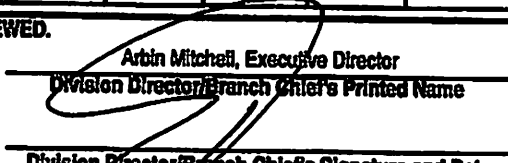
PART I. Business Unit No.: NEW Program Title: Huerfano Chapter - Three Building(s) Renovations Division/Branch: DCD / Executive
 Prepared By: I.Gillis, Office Asst. (PEP) Phone No.: 505-960-1400 Email Address: huerfano@navajochapters.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A)	(B)	(C)
						NNC Approved Original Budget	Proposed Budget	Difference or Total
APRA Fund	1/01/23-9/30/26	249,115.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6		249,115	249,115
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	249,115.00	249,115
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
				TOTAL:		\$249,115.00	100%	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Jaron Charley, Dept. Manager APPROVED BY: Arbin Mitchell, Executive Director
 Program Manager's Printed Name Division Director / Branch Chief's Printed Name
[Signature] 3-7-24 [Signature]
 Program Manager's Signature and Date Division Director / Branch Chief's Signature and Date

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

PART I. PROGRAM INFORMATION:								
Business Unit No.: <u>NEW</u>			Program Name/Title: <u>Huerfano Chapter - Three Building(s) Renovations</u>					
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:								
<u>Huerfano Chapter supporting Resolution #HUE-024-23, to renovate the Chapter House, Youth Center, and the Senior Center to aid in the mitigation of Covid-19.</u>								
PART III. PROGRAM PERFORMANCE CRITERIA:								
	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:								
<u>Renovation of the three (3) buildings - Huerfano Chapter, Youth Center, & Senior Center.</u>								
Program Performance Measure/Objective:								
<u>100% renovation of the three buildings and Covid-19 free.</u>								
							1	
2. Goal Statement:								
<u> </u>								
Program Performance Measure/Objective:								
<u> </u>								
3. Goal Statement:								
<u> </u>								
Program Performance Measure/Objective:								
<u> </u>								
4. Goal Statement:								
<u> </u>								
Program Performance Measure/Objective:								
<u> </u>								
5. Goal Statement:								
<u> </u>								
Program Performance Measure/Objective:								
<u> </u>								
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.								
<u>Jaron Charley, Dept. Manager</u>				<u>Arbin Mitchell, Executive Director</u>				
Program Manager's Printed Name				Division Director/Branch Chief's Printed Name				
								
Program Manager's Signature and Date				Division Director/Branch Chief's Signature and Date				

FY 2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 4
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Huerfano Chapter - Three Building(s) Renovations</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6960	Subcontracted Services 6990 - Subcontracted Services Renovation will help Community memberships of Huerfano Chapter be at a comfort level when attending Chapter meetings and other events, Covid-19 free.	249,115	249,115
TOTAL		249,115	249,115

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: <u>NEW</u>													PART II. Project Information																		
Project Title: <u>Huerfano Chapter - Three Building(s) Renovations</u>													Project Type: <u>Buildings Renovations</u>																		
Project Description <u>Renovation of the three buildings - Chapter Building, Youth Center, and Senior Center</u>													Planned Start Date: <u>1/1/2023</u>																		
Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification													Planned End Date: <u>9/30/2026</u>																		
													Project Manager: <u>Irene L. Harvey., President</u>																		
PART III.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																														
List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	FY <u>23</u>												FY <u>24</u>												Expected Completion Date if project exceeds 8 FY Qtrs.						
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date <u>9/30/26</u>						
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	
Plan and design										x	x	x																			
Construction													x	x	x				x	x	x										
Construction																	x	x	x	x	x	x	x								
PART V.	\$			\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL						
Expected Quarterly Expenditures										49,823.00			49,823.00			49,823.00			49,823.00			49,823.00			\$249,115.00						

FOR OMB USE ONLY: Resolution No: HUE-024-23 FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____